



RE: Important Change to Your Bright Start Direct-Sold 529 College Savings Program Direct Deposit by Paycheck

Dear Bright Start Direct-Sold 529 College Savings Program Account Owner:

Our records show that you are currently, or have previously made, contributions to your Bright Start Direct-Sold 529 College Savings Program (Bright Start 529) automatically from your paycheck.

Changes to Bright Start 529's account management system are coming September 30, 2024, as we transition to a new program manager and modern technology platform. As a result, some account and bank routing information will change. To ensure that your payroll contributions continue uninterrupted, please make the required changes indicated below.

Please complete the enclosed Bright Start 529 Payroll Deduction Form OR update your account using your company benefits self-service portal (if available).

- If your employer requires a paper form to make payroll changes, complete Steps 1 and 2 of the enclosed Bright Start 529 Payroll Deduction Form and provide it to your employer's payroll office.
- If your employer has a self-service benefits portal, enter the required information from Step 2 of the enclosed form into your self-service benefits portal.

Contributions submitted by your employer on your behalf after September 25, 2024 will be rejected and returned to your employer unless you take action. Please ensure these changes are effective for pay periods beginning September 30, 2024 and onward.

Your employer's payroll office may require one complete pay period to implement these changes, so you may experience a pay period without a payroll contribution to your Bright Start 529 account.

We apologize for any inconvenience this may cause. If you have any questions about your Bright Start 529 account, please visit BrightStart.com or contact a Client Services Consultant at 1-877-432-7444 Monday through Friday 7:00 a.m. to 7:00 p.m CT.

Thank you for choosing Bright Start 529, Illinois' official direct-sold college savings plan.

Sincerely,
Bright Start 529



Bright Start Direct-Sold College Savings Program Payroll Deduction Form

STEP 1. Employee Instructions

Please sign this page, include your Social Security number and the date, and submit it to your employer's payroll office. Your employer will initiate or change your payroll deduction after they receive this form.

Employee Name

Total amount to be deducted per pay period _____

Employee Signature

Employee SSN

Date

STEP 2. Employer Instructions: Establish Payroll Deduction Instructions on Your Payroll System

For Employers Transmitting Funds by ACH:

Provide the following information with your transmittal. When completing an ACH electronic transfer, the transmittal must be coded for checking.

ABA Number
011001234

Account Number
820XXXXXXXXXX

Note: The account number is a 12-digit field. The first 3-digits identify the bank account for Bright Start 529. The last 9 digits are the first nine digits of the employee's Bright Start 529 account number.

If you have any questions, please call **1-877-432-7444** on business days, during business hours.